

## CALL FOR NOMINATIONS 2017: IARSLCE BOARD OF DIRECTORS

**Nominations Due: Friday, April 28, 2017 by 4:00 p.m. CST (U.S.)/9:00 p.m. GMT**

This document provides details on submitting nominations for the 2017 Election of the International Association for Research on Service-Learning and Community Engagement (IARSLCE) Board of Directors.

### **IARSLCE Mission**

The mission of the Association is: "To promote the development and dissemination of research on service-learning and community engagement internationally and across all levels of the education system." The Association is the only international organization whose primary purpose is to cultivate, encourage, and present this research across all engagement forms and educational levels; and it fulfills its mission by embracing all research frameworks (e.g., positivist, interpretive, participatory, critical, etc.), methods (e.g., qualitative, quantitative, mixed, etc.), and approaches (e.g., basic, applied, action, engaged, evaluation, etc.). The Association promotes high-quality research across a wide range of approaches and forms and builds the capacity of scholars to engage in such research.

### **ELIGIBILITY** (from IARSLCE By-laws)

**SECTION 3.3: Membership.** *The Board of Directors shall be comprised of at least 15 and no more than 17 members, who focus on research in service-learning and community engagement and collectively reflect different settings, disciplines and constituencies. The Board shall be comprised to have a balance of individuals representing research interests across the educational spectrum. In addition, the Board will be comprised to ensure representation of the following:*

- a. *A minimum of two international (non-United States-based or non-United States citizen) representatives;*
- b. *One current graduate student who will serve as an ex-officio member appointed from the Graduate Student Network;*
- c. *One representative from another relevant organization;*
- d. *One appointed representative from the Administrative Home.*

*The remaining Board positions will be occupied by a sufficient number of at-large members to bring the Board to a full complement.*

*Membership on the Board is for a three-year term. No person may serve as a member of the Board for more than two consecutive terms. A past Board member may stand for election to the Board after an intermission from the Board of at least one term of three years. Terms of membership begin and end with the Annual Conference.*

*Members of the IARSLCE are eligible to stand for election to the Board of Directors. You are a member if you (1) attended the 2016 IARSLCE Annual Conference in New Orleans or (2) have joined IARSLCE at any time since the 2016 IARSLCE Annual Conference. Based on nominations for the Board, a ballot will be created and approved by the Board, and all members will receive a Board of Directors ballot via email.*

### **EXPECTATIONS AND COMMITMENT**

The IARSLCE Board is a working board. Each Board member is expected to chair or play a major role on one or more Association committees (<http://www.researchslce.org/our-committees/>) and/or serve as an officer of the Board. Each Board member is expected to volunteer about 2 hours per week for Board and/or Committee work.

There are at least 10 official Board meetings per year, and Board members are expected to participate in all official meetings. One meeting is held in person at the Annual Conference and the remaining monthly meetings are conducted via conference call. Additional meetings (usually by conference call) may be held to address ongoing issues of the Association, as well as for Committee work.

## COMMITMENT TO DIVERSITY

IARSLCE is committed to building a culturally diverse Board and strongly encourages nominations from individuals who are from groups traditionally underrepresented in higher education.

## 2017 BOARD OF DIRECTORS AVAILABLE POSITIONS

Four positions will be filled in this election:

- 3 Undesignated Board Positions
- 1 International Board Position

## NOMINATIONS

Any **current member** of the Association is eligible to run for election to the Board of Directors. Members may nominate another current member or themselves. If you are not a current member, you must join the Association before submitting your nomination. NOTE: If you are nominating someone else, the nomination should be discussed and confirmed with the person before his/her name is submitted for the official ballot, and a statement of agreement to stand for election from the nominee must be included with the nomination.

Nominations should be submitted via email and must include all of the following (in a single Word document, .doc format):

- 1) Candidate's full name.
- 2) Candidate's complete contact information (mailing address, phone, fax, and email).
- 3) Candidate's discipline (if applicable – described in one or two sentences).
- 4) Candidate's educational or related-sector experience or interest (e.g., K-12, non-formal community-based, after-school, government, bi-/multilateral organizations, non-profits, religious organizations – described in one or two sentences).
- 5) Board category for which candidate wishes to be considered (Designated: International, Early Career Academic, Representative of Another Relevant Organization; or Undesignated).
- 6) Up to 200 words about the candidate's research-related activities in service-learning and/or community engagement and the strengths the candidate would bring to the Board and to the Association. (This paragraph can be completed by the candidate or the nominator, and will be used on the election ballot to introduce voters to the candidate.) In addition, if nominating someone else, a statement from the nominee indicating his/her willingness to stand for Board election.
- 7) A photograph that can be used on the election ballot.
- 8) If nominated by another person, a signed statement confirming interest in running for the Board.

Once a complete nomination (with the seven nomination items listed above) has been submitted and eligibility based upon IARSLCE membership is confirmed, nominees will be included on the election ballot.

## **BALLOT**

The ballot will list the names of all candidates and the Board categories in which they will run. At the completion of voting, the candidates with the most votes in each respective category will be recommended to the Board for ratification as new Board members. Once elected, each Board member, regardless of affiliation, generally serves and represents the entire membership. The members in designated Board positions work to ensure that the needs and concerns of the constituency that they represent are considered and represented in Board affairs.

## **ELECTION**

The election will take place May 1–26, 2017. An email announcement of the election, with voting instructions, will be sent to all current members. Voting will be conducted online through a closed site. The results of the election will be announced shortly after the Board of Directors' official ratification of the election results. New Board members are expected to attend the Board meeting on the day prior to the opening of the 2017 Conference in Galway, Ireland.

## **NOMINATION SUBMISSIONS AND QUESTIONS**

Please title all nominations "IARSLCE Board Nomination – (Name)" and send to [Tara Luparello \(tluparel@tulane.edu\)](mailto:tluparel@tulane.edu) by **Friday, April 28, 2017 at 4:00 p.m. Central Time** (the U.S. time zone of the IARSLCE administration home)/9:00 p.m. GMT. Questions may be directed to the Tara Luparello, the IARSLCE Administrative Director.